

September 12, 2024 Collaborative School Committee Minutes
McMeen Elementary

Presentation slides and minutes for each meeting found on McMeen's Website:

<https://mcmeen.dpsk12.org/get-involved/collaborative-school-committee-csc/>

CSC Members present: Principal: Ms. Andria Hinman, Laura Harmacek, Laura Richardson, DJ Torres (phone), Stacy West (phone).

1. Welcome

- McMeen Elementary stands as a school of excellence in which everyone is safe, respected and celebrated. Together we create 21st century thinkers who continue to achieve and innovate. With our teachers, families and surrounding community we empower culturally aware individuals to become altruistic, compassionate, and intrinsically motivated models for what is truly exceptional.

2. Election Results

- see presentation slides for details

3. Introductions of CSC members

4. Representation

- Principal Hinman nominates Laura Richardson to be the PTO representative of CSC, seconded by Laura Harmacek. Vote: unanimous yes
- Note by Principal Hinman: Generally, a parent who is an employee of the school or who is a spouse, son, daughter, sister, brother, mother or father of an employee is not eligible to serve on a CSC.
Laura's mother does work at McMeen – Principal Hinman sought council to decide if this is a conflict and it was determined it is not.

5. Officers

- DJ Torres nominated for Chairperson, Laura nominated – unanimous yes
- Stacy West nominated for Secretary, Laura Richardson nominated – unanimous yes

6. Discussion of CSC structure

- We will do Open Forum structure of meetings
- **non-voting members are encouraged to attend and ask questions**
- Discussion on flow of meetings will normally start with attendance sheets which offer a "new Things" area to discuss and DJ will be in charge of compiling these and add them in real time to "new stuff" on the agenda/discussion topics

7. Bylaws

- Approval of Bylaws
- motion to approve by Hinman, second by Laura – unanimous yes

8. School Update

- Enrollment numbers, see presentation for details
- Class Enrollment update
- Hiring Update

9. Public Input

- Make sure there is a way in the building, buzzer didn't work and no one was answering the door once meeting started..
- Community member ideas
- Signage for where to go for childcare vs. meeting.

10. Monthly Meetings

- Next meeting is October 9, this is one of the two nights for Family Conference Night

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11. Other

- CSC members training 9/24 530-7 online sent in email by Principal Hinman.

4:57 adjourn